

TUCKAHOE LOCAL HUMAN RIGHTS COMMITTEE

3806 Jefferson Davis Highway
Richmond Virginia 23234

Quarterly Meeting Minutes
March 11, 2013(make-up meeting for 3/5/2013)

- I. **Call to order time:** The meeting was called to order at 3:58pm by Monica Lucas, Chair.

- II. **Welcome/ Introductions:** Monica Lucas welcomed and thanked each person for coming out. All persons who were present stated their name and the program or interest which they were representing. The following is a roster of the Committee Members and Affiliates who were present for the March 11,2013 meeting
 - a. **Committee Members Present& Affiliates Present At Meeting**
 - Monica Lucas – Chairperson
 - Corrinthia Morris-Secretary
 - John Redd- Committee Member
 - Stephen Dawe-Committee Member
 - William Surber- Committee Member
 - John Vannoy- Committee Member
 - b. **Committee Members Absent**
 - Kia Symonds- Vice Chair
 - c. **Advocate Present**
 - Michael Curseen- Human Rights Regional Advocate
 - d. **Affiliate Members Present:**
 - Renaissance Residential- Guirlande Simerville

- III. **Public Comments-** No public comments were made.

- IV. **Approval of December 4, 2012 minutes:** The minutes from the December 4, 2012 LHRC meeting was accepted and approved by the proper quorum of Board Member

- V. **Old Business:**The following Quarterly Reports were received with the necessary corrections. A motion was made to accept the reports, then seconded and approved by the committee.

LHRC Follow-Up Revision to Quarterly Report for (3rdQuarter) Reporting Period 7/01/12-9/30/2012:

***Daily Grace Adult Day Program**—page 1:3rd quarter reporting period needs to be correctly indicated for July1,-September 30, 2012; page 1: Totals for Complaint Category for Participation in Decision Making should be “1” **(Received)**

***Family and Adolescent Services**-page 3,question1 needs clarification concerning the mechanisms utilized to insure that staff are able to identify, report and document abuse and complaints.**(Received)**

***Greater Unity Adult Day Services**- page 3, question 1 needs clarification concerning the mechanisms utilized to insure that staff are able to identify, report and document abuse and complaints.**(Received)**

***OLA Home for Boys**- page 1, Total Counts Occurred by Type for restraints category should be changed to “0” **(Received)**

***Southern VA. Regional Medical Center**-page 1, need explanation of data listed following allegations of abuse types and occurrences; need clarification of # entered under Complaint Resolution Level for the informal process on page 2**(Received)**

- A. **New Business:**Request for Affiliation (New) for Community Assistance Network, LLC for the Provision of Day Support Services in Henrico County, VA.-Ms. Sandra V. Simon, Director **(Approved)**
- B. Request for Affiliation (New) for New Path Interventions,LLC for the Provision of Intensive In-home Services in Richmond, VA- Ms. Siken G. Campbell Owner**(Approved)**
- C. Request for Affiliation (Program Expansion) for OLA Home for Boys for the Provision of Residential Services (Amber House) for Girls in Richmond, VA.-Ms.Keshia Burden QMHP**(Approved)**
- D. Notification of Additional Location RE: Alliant Consortium/Alliant Human Services located at 4906 Cutshaw Avenue, Richmond VA. 23230- Mfr. James C. Wallace, Jr.**(Noted as Approved)**
- E. Human Rights Policies & Procedures Review:
 - 1. Community Assistance Network LLC **(Approved)**
 - 2. New Path Interventions,LLC**(Approved)**
- F. **LHRC Review of Draft Letter To State Human Rights Committee Recommending Termination of LHRC Affiliation RE: Time Family Services LLC**-Ms. Monica Lucas. The committee reviewed and discussed a draft letter to State Human Rights Committee written by Chair Monica Lucas recommending termination of LHRC Affiliate Time Family Services LLC.due to noncompliance with attendance. A motion was made and

it was second by the committee that an email would be sent out to the State Human Rights Committee.

- VI. **Quarterly Reports (4th Quarter) for Reporting Period 10/1/12-12/31/2012:**Quarterly Reports will be held until the June 4, 2013 meeting.
Annual Reports:Annual Reports were noted and approved
- VII. Next meeting Scheduled June 4,2013
- VIII. Meeting Ended 5:35pm
- IX. Executive Session- An executive session was held with Renaissance Residential-Review of Incidence